

Regular meeting of the City Council was held Tuesday, January 11, 2022, at 7:00 p.m., at City Hall with Mayor Holland presiding. Mayor Holland called the meeting to order with the following Councilmembers present: Warner, Blatchford, Kreger, Skarin, Collison. Absent: Christensen.

Move by Skarin second by Kreger to approve consent agenda: (a) approve minutes of the special meeting 12/20/21 as sent to the council; (b) pay bills as approved by the finance committee; (c) approve renewal of Pizza Hut Class B beer permit; (d) appoint Elaine D. Miller, City Clerk/Treasurer; (e) appoint Zak Zima, Sexton; (f) appoint Crary Law Firm, City Attorney; (g) appoint Veenstra & Kimm, City Engineer; (h) appoint Public Works Administrator as Basin Electric Power Cooperative representative and Vince Phillips, alternate; (i) appoint Vince Phillips as WIMECA representative; Kyle Cuka, manager; (j) appoint Holland as SIMPCO representative, Kreger, alternate; (k) appoint John Casady to WCISA and Bryan Savery as alternate; (l) appoint Kreger, Mayor Pro Tem; (m) appoint to Finance Committee: Blatchford, Warner, Kreger Alternate: Holland; (n) appoint Citizens Relations: Skarin, Warner, Chamber President, Kiwanis Representative; (o) appoint Personnel Committee: Blatchford, Christensen, Kreger, Holland; (p) appoint to Community Protection/ Services: Holland, Skarin, Collison, Fire Chief; (q) appoint to Utilities/Infrastructure: Blatchford, Skarin, Kreger, Holland, Public Works Administrator; (r) appoint to Onawa Economic Development Advisory Committee: Kreger, Blatchford, Amanda Yanak, Holland; (s) appoint to Monona County Economic Development Board: Holland; alternate: Kreger; (t) appoint to Law Enforcement Agency: Holland, Warner; (u) appoint to Health Insurance: Christensen, Warner, Collison, Public Works Admin, Union Rep, Deputy Clerk; (v) appoint to Street Sign committee: Bryan Savery, Skarin, Blatchford, Kreger, Holland, John Casady. Ayes: Unanimous. Nays: None. Motion carried.

#### Paid Bills

Fire Dept. Stipend	2021	16,121.50
Wellmark	cobra fees	250.00
Canon	copier contract-lib	173.45
Hawkins, Inc.	chemical scale	4,189.15
Long Lines	phone/internet-lib	162.08
Nova Fitness	equipment maint.	421.50
Quill	supplies	125.08
Ramm Heating	professional services	480.00
Tru Green	lawn maintenance	639.48
Weathercraft Co.	roof repair-lib	32,310.00
Access Systems	copier-lib	234.65
Lookout Books	books	187.68
Amazon	books/supplies	299.18
Baker & Taylor	books	868.89
Blackstone Publishing	audio books	291.67
Book Systems	atrium renewal	1,985.00
Center Point	memorials	370.32
Cybrarian Corp.	software renewal	929.45
Demco	supplies	89.15
Jacob Z's Fish Aquariums	tank cleaning	99.74

Penworthy	books	118.00
David Richardson	reimb.-pump for lib	160.13
Katina Conley	cleaning contract-lib	480.00
US Bank	analysis fees	545.78
Office of Auditor of State	filing fee	625.00
Black Hills Energy	gas	1,656.27
Bomgaars	supplies	310.72
Canon	copier contracts	231.84
Display Sales	flags	379.00
G.F.O.A.	audit filing fee	460.00
IA Floodplain	membership	40.00
IA League of Cities	MLA part 2 & 3	140.00
JEO Consulting	el mapping updates	1,182.50
Municipal Supply	parts	75.54
Onawa Kiwanis	Kelly funds grant	1,960.55
Peopleservice	monthly service	28,311.00
Bonine Garage Door	garage door service-fd	120.00
Sooland Bobcat	repairs	819.74
UMB	paying agent fee	300.00
Veenstra & Kimm	professional services	8,759.98
Westendorf Mfg.	parts	152.80
Williams & Co.	professional services	3,850.00
Payroll	12/30/21	53,091.24
Productivity Plus	parts	291.04
Henjes, Conner, Williams	FY end audit 2021	26,500.00
Iowa One Call	locates	88.20
Eakes	supplies	124.88
John Deere Financial	repairs	73.80
Max I. Walker	uniforms	945.70
Midwest Automatic	service/parts	658.50
Loffler	supplies	318.70
Steve's Window	window cleaning	17.00

#### **Bills**

Adergy, Inc.	music service	32.95
Al's Corner Oil	fuel	192.67
Analytical & Consulting	cBOD5	861.16
Base	hra monthly	108.00
Beckstrom Const.	pay estimate #3-EL project	16,378.50
Border States	supplies	522.96
John Casady	employer 2022 HSA contribution	450.00
Carrier Container	garbage fees	17,637.15
Bill's Water Conditioning	water	12.00
Casey's General Store	fuel	1,720.83
Century Link	auto dialer	51.56
Allen Christensen	cleaning contract	250.00
Onawa Emp Flex Acct	MERP	593.87

City of Onawa	utilities/utility deposits	11,651.59
Crary Huff Law	professional services	3,913.75
Cubby's II	fuel	168.42
Kyle Cuka	employer 2022 HSA contribution	900.00
Dakota Traffic Services	supplies/paint	10,275.12
Delta Dental	retiree insurance	79.28
Des Moines Stamp	stampers	114.50
Electrical, Eng., Equip.	supplies	824.40
Jake Fox	employer 2022 HSA contribution	900.00
WIMECA	power bill	43,818.67
Harland Technology	professional services	3,101.22
Ashley Hausman	employer 2022 HSA contribution	900.00
Mindy Holverson	employer 2022 HSA contribution	450.00
Jacob Huff	employer 2022 HSA contribution	900.00
Interstate Battery	parts	105.95
IA Dept of Rev	use tax	4,353.00
IA Dept of Rev	water excise tax	10,166.96
IA Dept of Rev	sales tax	2,028.00
IA Dept of Rev.	sales tax	4,000.00
IDALS	animal welfare license	75.00
IMWCA	work comp. premium	2,316.00
Office Elements	supplies	2,476.96
IA Negotiation	FY 3 <sup>rd</sup> qtr 21-22	1,750.00
JEO Consulting	professional services	1,433.75
Eakes	supplies-cc	184.02
Jerry Johnson	kennel attendance	225.00
Larry's Propane	fuel	1,086.80
Long Lines	phone/internet	1,646.46
Quadient	lease payment	658.44
Elaine Miller	employer 2022 HSA contribution	900.00
Mo Co Treasurer	drainage taxes	88.00
Municipal Supply	supplies-water/sewer	1,092.68
Northern Truck Equip	snowplow delivery	250.00
Onawa Fire Dept	Kelly grant funds	4,790.00
Onawa Sr. Center	2 <sup>nd</sup> ½ subsidy 2021-22	1,000.00
O'Reilly's	parts	3.99
Orkin	professional services	205.32
PowerTech	generator agreement	2,231.46
Postmaster	postage	900.00
Rasmussen Lumber	supplies	33.00
Cody Rush	employer 2022 HSA contribution	900.00
Safety-Kleen	professional services	263.15
Bryan Savery	employer 2022 HSA contribution	900.00
Siouxland District Health	bacteriological	42.00
Sundquist	professional services	91.50
Tool Depot	supplies	13.75

Visa	supplies, meals	1,035.55
Clint Weaver	employer 2022 HSA contribution	450.00
Wellmark	retiree insurance	1,775.15
Wesco	electric supplies	6,125.46
West Central	project share 4 <sup>th</sup> qtr	395.00
WIPCO	power	325.07
Wolf Tree Service	tree removal	3,400.00
Zachery Zima	employer 2022 HSA contribution	450.00
Lisa Crawford	cleaning contract-cc	400.00
Amy McDermott	employer 2022 HSA contribution	450.00
Susan Collison	comm. center dep. refund	30.00
David Nagel	employer 2022 HSA contribution	450.00
Peggy Biggerstaff	comm. center dep. refund	40.00
Sara Theobald	comm. center dep. refund	40.00
Christy Madsen	comm. center dep. refund	20.00
Laurie Mordhorst	comm. center dep. refund	100.00
Kevin Ewing	nipco rebate	5,640.00
Richard Rebman	utility dep. refund	56.30
Yvette Hathaway	comm. center dep. refund	50.00
Curt Seward	employer 2022 HSA contribution	450.00
Curt Seward	comm. center dep. refund	100.00
Total Expenses:		377,818.20
Total Revenues:		620,020.14

David Peterson, JEO Consulting, gave an update on the 2021 Electrical Distribution System Improve-ments – Phase II Project. Move by Warner second by Kreger to approve pay estimate #5 to Beckstrom Construction in the sum of \$16,378.50. Ayes: Unanimous. Nays: None. Motion carried. Contractor will be making connections next starting on 10<sup>th</sup> Street and work east.

Charlie Persinger, Monona County Economic Development Director, was present in connection with the Monona County Economic Development 2022 Partnership dues. He gave an informative overview of what Monona County Economic Development has been working on. Move by Kreger second by Collison to approve membership dues in the sum of \$10,000.00 to be paid out of Lost Economic Development with 50% to be reimbursed by NIPCO. Ayes: Unanimous. Nays: None. Motion carried.

Move by Warner second by Kreger to approve the placement of Fireman Ball tickets/info in the City utility bills. Ayes: Unanimous. Nays: None. Motion carried.

General discussion of a possible new park project in place of Central Park green space. Citizens in attendance were not in favor of relocation idea. No action taken.

Jeff Pratt, Monona County Sheriff, provided the council with a quarterly report on how law enforcement services for Onawa have been going since entering into the 28E agreement. No action taken.

Concrete plant road discussion. Move by Warner second by Skarin to approve Mayor's signature on the Nonexclusive License Agreement for Temporary Use of Public Property between the City of Onawa and GCC Alliance Concrete, Inc. for Ingress and Egress to Property Located at 1609 8<sup>th</sup> Street. Ayes: Collison, Warner, Kreger, Skarin. Nays: Blatchford. Motion carried.

Move by Warner second by Skarin to approve Mayor's signature on Task Order #5 to the Master Services Agreement with JEO Consulting for professional services in connection with the 2022 Downtown Street Lighting estimated at \$30,750.00. Ayes: Warner, Blatchford, Kreger, Skarin. Nays: Collison. Motion carried.

Move by Collison second by Kreger to approve Skywatch Weather Camera agreement with KMEG for 12 months at \$600.00 per month (February 2022-January 2023). Ayes: Unanimous. Nays: None. Motion carried.

Kisa Deen, Recreation Director, presented the council with bids for a new floor in Kelly Hall at the community center. After discussion, it was decided the matter will be tabled until Finance Committee can meet to review the need for the flooring, get direction as to what type of floor to get bids on so bids are comparable and will bring back to the council at that time. No action taken.

Public hearing on realigning precinct and ward boundaries was opened at 8:31 p.m. No oral or written comments were received. Hearing closed at 8:32 p.m.

## **ORDINANCE NO. 514**

### **AN ORDINANCE REALIGNING PRECINCT AND WARD BOUNDARIES**

**WHEREAS**, the 2020 federal decennial census for the City of Onawa is now available and a review of precinct and ward boundaries within the City was made; and

**WHEREAS**, Chapter 49 of the Code of Iowa requires that the City Council make changes in precinct and ward boundaries so that the population within each precinct and ward shall be reasonably equal on the basis of the most recent federal decennial census; and

**NOW, THEREFORE, BE IT ORDAINED** by the City of Onawa, Iowa, that the following are established as the boundaries for each of the four wards and precincts in the City of Onawa, Iowa:

1. The City of Onawa shall be divided into a North and South half by the centerline of Iowa Avenue as extended from the East corporate limit West to the McCandless Intercounty Drainage Ditch; thence South along the centerline of the ditch to the centerline of 230<sup>th</sup> Street; thence West along the centerline of 230<sup>th</sup> to Filbert Avenue; thence in a westerly direction on the section line to the West corporate limit; thence in a Northerly direction on the West corporate limit to Iowa Avenue.

2. Beginning on the North corporate limit at the centerline of Fifteenth (15th) Street, thence South along the centerline of Fifteenth (15th) Street to the centerline of Gaukel Drive, thence East along the centerline of Gaukel Drive to the centerline of Twelfth (12th) Street, thence South along the centerline of Twelfth (12th) Street to the centerline of Jasper Street, thence East along the centerline of Jasper Street to the centerline of Eleventh (11th) Street, thence South along the centerline of Eleventh (11th) Street to the centerline of Iowa Avenue, thence East along the centerline of Iowa Avenue to the centerline of Tenth (10th) Street, thence South to the South corporate limit.
3. Use of the lines described above will divide the City of Onawa into four sections of substantially equal population.

The northeast section shall be Ward 1 and Precinct 1;

The northwest section shall be Ward 2 and Precinct 2;

The southwest section shall be Ward 3 and Precinct 3;

The southeast section shall be Ward 4 and Precinct 4.

**BE IT FURTHER ORDAINED** that this ordinance shall be submitted to the Commissioner of Elections who shall have not more than ten (10) days to offer comments on the proposed ward and precinct boundaries; and, if ten (10) days pass without negative comment from the Elections Commissioner, this ordinance shall be in full force and effect from and after its final passage, approval and publication as provided by law.

\* \* \* \*

Councilperson Kreger introduced, caused to be read and moved the adoption of the foregoing ordinance.

Councilperson Collison seconded the motion to adopt the ordinance and moved that the Council dispense with the requirement that the ordinance be fully read on three different days.

The Mayor then put the question on the motion to dispense with the three readings, and, upon the roll being called, the vote was:

Ayes: Skarin, Collison, Warner, Blatchford, Kreger

Nays: None

The foregoing motion having passed by three-fourths votes of the Council, the Mayor then put the question on the adoption and enactment of the foregoing ordinance and upon the roll being called, the vote was:

Ayes: Skarin, Collison, Warner, Blatchford, Kreger.

Nays: None

**WHEREUPON**, the Mayor declared the foregoing ordinance duly enacted on January 11, 2022.

/s/Tracy Holland, Mayor

ATTEST:/s/Elaine D. Miller, City Clerk

I certify that the foregoing was published as Ordinance No. 514 on the 19th day of January, 2022.

/s/Elaine D. Miller, City Clerk

Move by Skarin second by Collison to reschedule public hearings on proposed sale of 1209 2<sup>nd</sup> Street, 522 13<sup>th</sup> Street and 523 4<sup>th</sup> Street for 2/8/22 council meeting so additional information can be gathered before making a decision. Ayes: Unanimous. Nays: None. Motion carried.

Move by Skarin second by Blatchford to approve tax abatement applications for: Brett & Deb Ewing (3); Wallace & Margaret Hansen; Jon Towne; Cody & Katie Kreger; MacMill Enterprises; Melissa Brown; Mitch Carrier; Carey & Andrea McClure; Eric & Lana Brown; David & Cindy King; Daryl & Roxane Bales; Michael & Alexandra Keller; Mark & Tina Riley; Johneus, LLC; Robert Rogers. Ayes: Warner, Blatchford, Skarin. Nays: Collison. Abstain: Kreger. Motion carried.

Move by Blatchford second by Kreger to adjourn at 8:47 p.m. Ayes: Unanimous. Nays: None. Motion carried.

/s/Tracy L. Holland, Mayor

ATTEST:/s/Elaine D. Miller, City Clerk