

Regular meeting of the City Council was held Tuesday, November 12, 2024, at 7:00 p.m., at City Hall with Mayor Campbell presiding. Mayor Campbell called the meeting to order with the following Councilmembers present: Kuhlman, Blatchford, Fox, Skarin, Collison. Absent: Kreger.

Move by Skarin second by Collison to approve consent agenda: (a) approve minutes of the last regular meeting and intervening meetings as sent to the council; (b) pay bills as approved by the finance committee; (c) approve new 5-day Class C Retail Alcohol license for Burgess Foundation effective 12-14-24 at the community center-pending completion of paperwork; (d) approve renewal of Class E Retail Alcohol license for Casey's. Ayes: Unanimous. Nays: None. Motion carried.

Paid Bills

US Bank	analysis fee	606.76
Bomgaars	supp – lib	9.55
Onawa Democrat	subscription – lib	28.00
Onawa Public Library	petty cash – lib	69.81
Quill	supplies – lib	265.28
Smart Apple Media	books – lib	176.69
Access Systems Leasing	copier – lib	530.71
Amazon Capital Services	books, dvds – lib	374.18
Baker & Taylor Inc.	books – lib	454.24
Broad Reach	books – lib	218.63
Center Point	books – lib	195.36
Jacob's Fish Aquarium	tank maintenance – lib	263.46
MidAmerican Books	books – lib	458.98
The Reading Warehouse	books – lib	850.00
Conley, Katina	contract cleaning – lib	480.00
Payroll	10/13/24	49,913.96
Adergy, Inc.	music service	32.95
Alex Air Apparatus Inc.	firefighter coat & pants	2,863.53
Canon	copier lease—ch	204.19
Cubby's Inc.	fuel	196.17
Harland Technologies	server monitoring	120.00
IAMU	safety training Q4 2024	2,662.33
Iowa One Call	locates	99.00
Eakes	supplies– sh/cc	291.85
KCAU	website/skycam	1,200.00
Orkin Pest Control	pest control-el bldg	111.99
PeopleService	monthly services	34,340.00
Siouxland District	bacteriological	42.00
UMB Bank	paying agent fee	600.00
Utility Equip Co.	supplies	1,953.51
Verizon	cellphones & tablets	968.31
Veenstra & Kimm	professional services	1,133.50
Williams & Co.	audit work	5,840.00
WIPCO	power	283.21
Payroll	10/31/24	58,988.37
Black Hills Energy	gas	226.34
Bomgaars	supplies	489.73
Consolidated Electrical	speakers	225.52

Harland Technologies	endpoint security	135.00
John Deere Financial	parts	49.36
Laurens House of Print	name plate -ch	33.20
Max I. Walker	uniforms/mats	897.32
Maximum Promotions	flagpole down payment	33,758.50
Sioux City Engineering	4-3 lane pay est #13	81,267.96
United Rentals	boom rental	1,998.82

Bills

Allen's Septic	monthly rentals	819.70
American State Bank	interest payment	1,113.75
Al's Corner Oil	fuel	158.55
Base	HRA monthly/renewal	82.00
Conner Beeck	window cleaning-cc/ch	44.00
Burgess HC	comm. center deposit refund	100.00
CJ Cooper	annual admin. fee	150.00
Carrier Container	garbage fees/dumpsters-clean up	21,256.90
CNH Capital	supplies/parts	206.52
Bill's Water Conditioning	water-ch	21.20
Central State Bank	series2023A int. payment-fd/lib	18,562.50
Casey's	fuel	693.72
Century Link	autodialer-wwtp	67.03
Allen Christensen	cleaning contract – city hall	250.00
Onawa Emp Flex	MERP	603.92
City of Onawa	utilities/utility deposits applied	7,225.56
Crary Huff Law Firm	professional services	9,767.48
Cubby's	fuel	40.70
Feld Security	fire alarm inspection-cc	332.00
G.F.O.A.	membership dues	160.00
Family Medicine Clinic	professional services	165.00
WIMECA	power bill	111,142.89
GPM Environmental	velocity sensor	2,302.00
H&M Underground	main repairs/risers/curb stop	5,760.00
Harland Technologies	managed services	905.69
Mindy Holverson	reimb.-mileage IMFOA	225.10
Mindy Holverson	HSA contribution	166.67
IA Dept of Rev.	use tax – Oct 2024	3,159.02
IA Dept of Rev	sales tax – Oct 2024	6,184.92
IA Dept of Rev	wet tax – Oct 2024	4,091.91
Iowa Finance Authority	interest payment D0196R	5,801.25
IMWCA	work comp prem./audit adjustments	6,110.00
Office Elements	supplies-ch	50.47
Iowa Rural Water	membership dues	405.00
JEO Consulting	professional services	26,088.75
Eakes	supplies-cc	177.16
Jerry Johnson	animal control contract	700.00
KCAU	skycam/web services	1,200.00
Katie Kreger	comm center cleaning	600.00
Long Lines	phone/internet	1,722.48
Midwest ROW	professional services-wwtp	2,025.00
Mo Co Extension	pest control-Zima	70.00

Mo Co Landfill	dump fees – citywide cleanup	1,100.00
Loffler	copier contracts – ch/shop	255.15
Onawa Country Club	nipco rebate	2,599.94
Onawa Democrat	ads/notices/proceedings	872.81
Orkin	pest control-cc/pwa office	327.98
Power Tech	generator semiannual payments	2,654.00
Postmaster	postage	1,200.00
Rasmussen	supplies	16.47
RXC Tires	tire repair	17.50
Ryan Publishing	ads	405.00
Siouxland Humane Society	October services	219.00
Theresa Sparks	reimb.-mileage/grant program	114.35
Stalp Gravel, Inc.	fill sand	609.28
State Chemical Solutions	ice remover	931.25
TruGreen	professional services	4,141.76
UMB	2023C Go bond interest	60,697.54
UMB	2019A Go bond interest	8,832.50
UMB	2018A Go bond interest	6,306.25
State Hygienic Lab	water testing	325.00
Veenstra & Kimm	professional services	1,960.32
Visa	supplies/accommodations/HF	939.37
Wesco	El material/safety	22,637.00
WIPCO	power	291.45
Amanda Yanak	reimb.-harvest festival	241.50
McLaughlins	watermain repair	1,786.59
Goslar Funeral Home	comm. center dep refunds	500.00
Francis Parsons utility	deposit refund	17.76
Tayah Struble	reimb.-supplies-pool	13.95
Total Expenses:		646,630.83
Total Revenues:		1,250,161.80

Geri Johnson with the Friends of the Library was present to request the placement of the Friends of the Library annual membership to be placed in the February utility bills. Move by Fox second by Kuhlman to allow the Friends of the Library annual membership information be placed in the City utility bills. Ayes: Unanimous. Nays: None. Motion carried

Brent McCall presented the health insurance renewal for city employees. Move by Collison second by Fox to approve medical health insurance plan for the period 1/1/25 through 12/31/25. (Wellmark Blue Cross/Blue Shield Bronze HSA with HRA). Ayes: Unanimous. Nays: None. Motion carried.

Ethan Joy with Jeo Consulting presented the final design and gave an overview for the Wastewater Treatment Facility Replacement. Move by Skarin second by Collison to approve plans and specifications, authorization to submit to USDA-RD and IDNR, and set a bid date subject to USDA-RD approval. Ayes: Unanimous. Nays: None. Motion carried.

Move by Fox second by Skarin to approve Resolution No. 2024.24– Resolution Adopting Street Finance Report from July 1, 2023 to June 30, 2024. Ayes: Unanimous. Nays: None. Motion carried.

Moved by Collison second by Fox to hire Melissa Beermann with a salary of \$62,000 per year and granting two weeks vacation starting January 6, 2025 and 2 weeks vacation annually on January 1 of each year until meeting the service requirements per the Employee Handbook and Policy Manual. Ayes: Unanimous. Nays: None. Motion carried.

Move by Collison second by Blatchford to approve agreement with Elaine Miller, former City Clerk, to provide consulting services as needed at the hourly rate of \$50 per hour. Ayes: Unanimous. Nays: None. Motion carried.

Utility/Infrastructure Committee brought to the council the possibility of reducing the scope on the Onawa Drainage District petition for the Oliver Lake Lateral #1. The committee would like to further review the petition filed by the City of Onawa and the specific locations mentioned. Move by Fox second by Collison to table this matter. Ayes: Unanimous. Nays: None. Motion carried.

Attorney John Hines updated the council on the city potentially accepting the property located at 1200 1st St from the property owners. Attorney John Hines made the council aware due to the judgements against the property if they City of Onawa was to move forward the City would have to satisfy the judgements on the property. It was decided to not move forward with acquiring the property and continue with demolition. No further action taken.

Lorraine Thomas with Community Bank (Modale) and Lary Clark, property owner, presented improvement plans for properties located at 802 7th St and 716 6th that were previously red tagged and decided to be demolished by the City of Onawa. Lary stated new roof, windows, siding, soffit, and fascia for each location would be completed within 4 weeks of start, weather permitting, normal winter or bad winter work should still be completed by April 1st. Move by Fox second by Kuhlman to remove the demolition order for 802 7th St and 716 6th St, leaving the red tags in place until the work is complete. Ayes: Fox, Collison, Kuhlman. Nays: Skarin, Blatchford. Motion carried.

Dave Radke with Williams & Company presented the option for using American Rescue Funds for a portion of the payment for the Recondition/Re-Install of Substation transformer to Shermco and also to pay for the demolition of the properties previously approved by council. Mayor Campbell advised the council he will be taking Fire Chief Adam Sutton to see if there is the possibility any of the properties to be demolished could possibility be burnt down leaving just the cost for clean-up. Council would like to review these options again once we get a more definite dollar amount for the transformer repairs and have more information on if any demo properties can be burnt. Move by Fox second by Collison to table this matter. Ayes: Unanimous. Nays: None. Motion carried.

Eric Mesenbrink with PeopleService spoke to the council about the invoice to Municipal Management Corp for the leak detection locate of a major water main break that reports in August were showing and PeopleService was unable to locate. Eric let council know Municipal Management was willing to wipe out the invoice if we wanted to contract with him to do leak detector for the whole town. Move by Fox second by Skarin to table this matter. Ayes: Unanimous. Nays: None. Motion carried.

Eric Mesenbrink with PeopleService presented quotes to the council for the purchase of water valves for the leak near 10th and Iowa Ave. Councilman Fox verified with Bryan Savery, PWWF, the City employees will have all the equipment at the jobsite removing the concrete and will also be able to get the site open for the contractors to do the valve replacement. Move by Fox second by Skarin to purchase water valves from Municipal Pipe Services not to exceed \$16,000 using American Rescue Funds for payment. Ayes: Unanimous. Nays: None. Motion carried.

Council was presented two bids for Onawa Welcome Signs from Stewart Signs and Port Neal Welding. No action taken.

Move by Collison second by Fox to go into closed session in accordance with Iowa Code Section 20.17(3)-union negotiations. Ayes: Unanimous. Nays: None. Motion carried.

Move by Kuhlman second by Blatchford to move forward with union negotiations. Ayes: Unanimous. Nays: None. Motion carried.

Move by Blatchford second by Fox to adjourn at 8:29 p.m. Ayes: Unanimous. Nays: None. Motion carried.

/s/Lonnie L. Campbell, Mayor

ATTEST:/s/Mindy K. Holverson, City Clerk