

Regular meeting of the City Council was held Tuesday, September 10, 2024, at 7:00 p.m., at City Hall with Mayor Campbell presiding. Mayor Campbell called the meeting to order with the following Councilmembers present: Kuhlman, Kreger, Fox, Skarin, Collison. Absent: Blatchford.

Move by Skarin second by Fox to approve consent agenda: (a) approve minutes of the last regular meeting as sent to the council; (b) pay bills as approved by the finance committee; (c) approve renewal of Class B retail alcohol license for Dave's World, Inc. DBA Petro Mart. Ayes: Unanimous. Nays: None. Motion carried.

#### Paid Bills

John C. Casady	distribution per agreement	34,633.55
City of Onawa	payroll taxes	29,598.68
Treasurer, State of Iowa	payroll taxes	3,544.21
IA Dept of Revenue	use tax	1,144.48
IA Dept of Revenue	sales tax	5,738.36
IA Dept of Revenue	sales tax	3,428.17
Payroll	8/15/24	58,444.17
US Bank	customer analysis	632.71
Access Data Corporation	copier expense – lib	266.48
Brent Griffith	drinking fountain – lib	3,220.00
Iowa League of Cities	annual conf – lib	980.00
Long Lines	phone/internet – lib	257.81
Long Lines	phone/internet – ch	413.09
Onawa Sentinel	subscription – lib	30.00
Quill Corp	supplies – lib	383.67
Amazon	books/supplies – lib	1,103.85
Baker & Taylor Inc	books – lib	390.17
Center Point	gift (friends) – lib	390.72
Jacob Z's Fish Aquariums	tank maintenance – lib	219.50
MidAmerican Books	books – lib	318.45
Penworthy Co	memorial – lib	447.58
Conley, Katina	cleaning contract – lib	480.00
Hyatt, Donna Rae	refund credit balance	643.90
Steen, Chastity	refund credit balance	2.94
Black Hills Energy	gas	205.90
Bomgaars	supplies	1,142.13
Canon	copier contract – ch	204.19
ECHO Group Inc	supplies	462.89
Gopher	bball backboards	1,757.67
Iowa DNR	annual permit fee	210.00
Long Lines	phone/internet – pool	107.13
Northside Shop	property cleanup – 6 <sup>th</sup> St/12 <sup>th</sup> St	4,868.00
PeopleService	Sept monthly service	34,340.00
RXC Tires LLC	tire repair – parks	32.00
Schildberg Construction	class A rock	1,502.97
Shelby Co Environmental	pool inspection	526.50
Siouxland District Health	bacteriological	140.00
Williams & Co	professional services	48,300.00
Payroll	8/31/24	44,950.00
City of Onawa	start up cash-harvest festival	1,000.00
L&L Distributing	beer-harvest festival	599.75
Premier Glazer's Beer	beverages-harvest festival	848.00
Uptown Wedding & Event	dunk tank-harvest festival	214.60
Jeremy Cameron	band – harvest festival	1,400.00
McDermott Family Shows	carnival-harvest festival	3,511.50

#### Bills

Adergy, Inc.	music service	32.95
Allen's Septic	monthly rentals/harvest festival	1,890.00
Al's Corner Oil	fuel	138.83
Analytical & Consulting	cBOD5	1,086.34
Base	HRA monthly/renewal	82.00
Conner Beeck	window cleaning-cc/ch/	44.00
CJ Cooper	professional services	50.00
Carrier Container	garbage fees/dumpster service	17,646.10

CNH Industrial	parts/supplies	104.10
Bill's Water Conditioning	water-ch	21.20
Casey's	fuel	927.68
Century Link	autodialer-wwtp	61.65
Allen Christensen	cleaning contract – city hall	250.00
Onawa Emp Flex	MERP	631.87
City of Onawa	utilities/utility deposits applied	10,107.53
Crary Huff Law Firm	professional services	14,529.55
Delta Dental	dental ins. – J. Casady	41.86
Consolidated Electric	supplies	3,144.84
WIMECA	power bill	201,568.65
Harland	server monitoring	120.00
Hydraulic Sales	cylinder repair	284.10
Interstate Battery	batteries	451.90
IA Dept of Rev.	use tax – July 2024	355.33
IA Dept of Rev	sales tax – July 2024	6,516.24
IA Dept of Rev	wet tax – July 2024	3,576.41
IMWCA	work comp premium #3	2,242.00
Iowa One Call	locates	82.80
JEO Consulting	professional services	6,387.50
Eakes	supplies –cc	169.51
Jerry Johnson	animal control contract	225.00
KCAU	skycam/website -August	1,200.00
Kick Ash Tree Service	tree trimming	2,700.00
Katie Kreger	comm center cleaning	700.00
Linc Underground	boring	6,295.00
Long Lines	phone/internet	1,738.62
McCloy Chiropractic	professional services	40.00
Max I. Walker	uniforms/mats	1,099.12
Midwest ROW	professional services-wwtp	425.00
Mo Co Treasurer	2023 property taxes	7,544.00
Mutual of Omaha	life ins. – J. Casady	12.34
Hoffman Agency	liquor liability – hf	604.00
Northern Lights	concessions-pool	235.42
Northside Shop	property clean up	2,630.00
Loffler	copier contracts – ch/shop	255.15
Onawa Democrat	ads/notices/publishing/subscription	634.35
Onawa Sentinel	notices	332.50
O'Reilly's	supplies	23.37
Orkin	pest control	439.97
Postmaster	postage	1,600.00
Rasmussen	supplies	67.42
Resco	sockets-el	2,250.00
Ryan Publishing	ads	207.00
Safety-Kleen	parts washer solvent	263.48
Sidwell	geo databases updates	652.70
Siouxland District Health	bacteriological	42.00
Stalp Gravel, Inc.	fill sand	609.49
Sunshine Foods	supplies-pool	19.96
United Rentals	forklift rental-sewer	22.50
Utilismart	managed services	24,692.00
Veenstra & Kimm	professional services	2,924.93
Visa	supplies	375.95
Wellmark	health ins. – J. Casady	908.62
Wesco	El material/safety	1,042.00
WIPCO	power/comm. center dep refund	879.70
Savannah Ewing	utility deposit refund	35.81
Corrina Schild	comm. center dep refund	30.00
Greg Heisterkamp	comm. center dep refund	100.00
Noel Anderson	comm. center dep refund	100.00
Jason Lastovica	comm. center dep refund	30.00
Russ McCall	comm. center dep refund	30.00
Bess McCulloch	comm. center dep refund	100.00
Morgan Shafer	comm. center dep refund	30.00
Ashley Beaver	comm. center dep refund	40.00
Edward Midgette	utility deposit refund	52.58
Amy Everhart	utility deposit refund	230.21
Kourtney Methvin	utility deposit refund	160.41

Theresa Cardwell	utility deposit refund	118.70
Matt Zima	property cleanup	600.00
Mo Co Farm Bureau	comm. center dep refund	100.00
		Total Expenses: 631,029.96
		Total Revenues: 498,984.99

Move by Kreger second by Collison to approve Mayor's signature on the Development Agreement IEDA Downtown Housing Grant 22-ARPDH-043 Ayes: Unanimous. Nays: None. Motion carried.

Move by Fox second by Skarin to approve Mayor's signature on the Agreement for Covenant and Restrictions- Downtown Housing Grant. Ayes: Unanimous. Nays: None. Motion carried.

Dave Peterson, JEO Consulting presented an update on the 2024 Electrical Improvements project. Move by Kreger second by Collison to approve Change Order No. 1 for an additional net cost of \$1,294.08. New total \$128,756.12. Ayes: Unanimous. Nays: None. Motion carried.

Move by Kreger second by second by Kuhlman to approve the Certificate of Substantial Completion for the 2024 Electrical System Improvements project. Ayes: Unanimous. Nays: None. Motion carried.

Discussion about boring work done for the 2024 Electrical Distribution project. Move by Kreger second by Fox to approve payment of 50% of the Contractor's Application for Payment to Watts Electric Company for the 2024 Electrical System Improvements project. Requested amount \$122,318.31, approved amount \$61,159.16. Ayes: Unanimous. Nays: None. Motion carried. Remaining balance to be addressed at the next regular Council meeting.

Dave Peterson, JEO Consulting presented preliminary results of the Electrical Rate Study. The current electric rates will not meet Capital need and should be reevaluated. He also pointed out capital improvements that need made in the substation that should be considered. Council requested he begin an arc flash study to address safety issues. No action taken.

Personnel committee presented their recommendations which include revised job descriptions and advertising/hiring of City Clerk, City Administrator, and Economic Development/Parks & Recreation Director. Move by Collison second by Fox to approve Resolution 2024.19 A Resolution Adopting Job Description for Economic Development / Parks & Recreation Director. Ayes: Unanimous. Nays: None. Motion carried

Move by Kuhlman second by Kreger to adopt Resolution 2024.20 A Resolution Adopting Job Description for City Administrator. Ayes: Unanimous. Nays: None. Motion carried.

Move by Collison second by Fox to adopt Resolution 2024.21 A Resolution Adopting Job Description for City Clerk. Ayes: Unanimous. Nays: None. Motion carried.

Council discussed available bids for the downtown flag pole. No action taken.

John Hines, City Attorney, gave an update on the AT&T water tower lease negotiations. No action taken

Move by Kreger second by Fox to adjourn at 8:00pm. Ayes: Unanimous. Nays: None. Motion carried.

/s/ Lonnie Campbell, Mayor

ATTEST:/s/Theresa Sparks, Deputy Clerk