

Regular meeting of the City Council was held Tuesday, April 13, 2021, at 7:00 p.m., at the Community Center, 320 10<sup>th</sup> Street, in response to Covid-19 pandemic and need for social distancing. Mayor Campbell presided. Mayor Campbell called the meeting to order with the following Councilmembers present: Warner, Blatchford, Weber, Christensen, Skarin. Ward 4 vacant. Absent: None.

Two individuals had submitted their letter of interest in connection with filling the vacancy in Ward 4. This vacancy is due to the resignation of Skye Marcum and is for the balance of the term expiring December 31, 2021. Both candidates briefly spoke as to why they were interested in serving on the council. Move by Skarin second by Warner to appoint Susan Collison to fill the Councilmember Ward 4 vacancy. Ayes: Warner, Blatchford, Christensen, Skarin. Nays: None. Abstain: Weber due to conflict of interest. Motion carried. Mayor Campbell then administered the oath of office to Susan Collison and she took her place with the council.

Move by Christensen second by Skarin to approve consent agenda: (a) approve minutes of the last regular meeting as sent to the council; (b) pay bills as approved by the finance committee. Ayes: Unanimous. Nays: None. Motion carried.

<b>Paid Bills</b>		
US Postal Service	postage for meter	\$ 1,000.00
U.S. Postal Service	presort permit	245.00
Canon Financial	copier – library	167.90
Long Lines	Library - internet/phone	243.67
Loffler	library – contract – copies	236.50
Quill	library – supplies	102.64
Amazon	supplies, books, dvd	127.88
Baker & Taylor	books	358.29
Blackstone Publishing	audio	298.91
Center Point	books	133.62
Demco	library supplies	294.21
Jr Library Guild	book subscriptions	2,454.10
Tri-State Turf	annual service agmt	240.00
KaTina Conley	library cleaning contract	480.00
US Bank	analysis fees	571.44
Payroll	3/15/21	\$ 63,452.53
American Septic	repairs to sewer main	3,436.00
Analytical Consulting	analysis	842.78
Carrier Container	dumpster @ shop	45.00
Casey's	fuel	2,272.32
Flex account	MERP	10,766.62
Register Media	help wanted ad – PD	790.65
Electrical Engr	electric material	435.42
Harland Tech	annual cloud recovery	440.00
Eakes Office	supplies	72.04
Lawson Products	parts	29.70
Nova Fitness	equip repair	370.50

Ryan Publishing	help wanted – pool/seasonal	130.81
Speedy Rooter	cleaned manholes 4 <sup>th</sup> -7 <sup>th</sup>	1,250.00
Centurion Tech	software renewal – library	64.00
Diamond Collision	downtown exterior façade	1,250.00
Black Hills Energy	gas	1,503.08
Bomgaars	supplies	265.41
Canon	copier contract – city hall	204.19
Flex account	MERP	6,091.41
Hydro Optimization	eWons - W Pl & WWTP	3,252.00
Office Elements	supplies	34.23
JEO Consulting	prof services – 2019 EL proj	526.25
Lawson Products	hole cutter	55.15
Hoffman Agency	2021-22 liability insurance	118,679.00
PeopleService	water/ww monthly service	27,327.00
Simmering-Cory	codification	74.00
Verizon	cell & tablets	1,041.73
Payroll	3/31/21	68,886.78
Canon Financial	copier contract – PD	27.65
CNH Capital	parts	506.40
Flex account	MERP	1,634.61
Electrical Engr	electric material	638.60
Office Elements	supplies	105.68
Larry's Propane	diesel tank – parks	232.32
Max I. Walker	uniforms & rugs	964.27
Menards	lever – electric office	99.99
Stuart Irby	electric material	2,156.40
Albers Excavating	hauling white rock	3,899.62
American Test Cntr	annual safety inspection – FD	575.00
Jerry's Electric	S & C switch	2,900.00
Loffler	copiers contracts	199.08
Bryan Savery	reimbursement – travel exp	132.21
Steve's Window	window cleaning – cc	15.00
Zak Zima	reimbursement – travel exp	30.14

#### **Bills**

American Septic	lift station clean out	\$ 290.00
Al's Corner Oil	fuel	598.57
BASE	monthly fee – HRA	108.00
Beckstrom Constr	pay est #5 - 2019 El project	21,797.50
Border States	electric material	431.20
John Casady	monthly vehicle allowance	500.00
Carrier Container	March garbage collection	17,560.40
Bill's Water	city hall	20.60
CenturyLink	auto dialer	52.34
Allen Christensen	cleaning contract – city hall	250.00
City of Onawa	MERP reimbursement	528.97

City of Onawa	util deposits applied/utilities	11,512.83
Crary Law Firm	professional services	4,686.46
Cubby's Inc.	fuel	98.21
Curbs by Design	lawn curb – city hall	469.00
Delta Dental	retirees dental insurance	116.58
Des Moines Register	help wanted – PD	208.35
Electric Engineering	electric material	2,694.97
WIMECA	power bill	145,753.44
Hydraulic Equip	hydraulic work – bucket truck	483.00
Interstate Battery	shop truck battery	151.95
IAMU	SGWC Apr-June 2021	2,390.36
IAMU	overhead workshop – Huff	420.00
Treas, St of IA	sales tax deposit	4,000.00
Treas, St of IA	sales tax deposit	4,129.00
Treas, St of IA	WET tax	9,244.00
Treas, St of Iowa	use tax	3,174.00
Office Elements	file cabinet – comm center	170.94
IA Negotiation	HR & contract negotiations	1,750.00
Jerry Johnson	animal control contract	225.00
Will/Sara Keenan	comm center deposit refund	20.00
Long Lines	telephone/internet service	1,582.69
Quadient Leasing	postage machine lease	658.44
Mo Co Sheriff	2 <sup>nd</sup> ½ LEC	20,000.00
Mo Co Sheriff	LEC roof repairs city's share	423.13
PowerPlan	parts	113.40
NIPCO	loan control switches	10,814.21
Nova Fitness	equipment repairs – cc	1,914.98
Onawa Democrat	ads, proceedings	689.48
O'Reilly Auto	parts	457.02
Postmaster	postage for meter	1,000.00
Rasmussen Lumber	material	399.13
Reg Compliance Services	annual retainer	395.00
Ryan Publishing	cemetery cleanup	65.40
Schildberg Constr	rock	4,398.79
Schroder Services	vac truck repair	198.50
Siouxland District	bacteriological	42.00
Sundquist Engr	retainer & professional services	17,476.50
State Hygienic Lab	analysis	840.50
Visa	supplies	418.85
Wellmark BC/BS	retiree insurance	2,452.02/
Wesco	electric material	2,697.00
IA Dept of Inspections	food license – pool	150.00
WIPCO	power	309.20
Lisa Crawford	cleaning contract – comm cntr	400.00
Hope Bohlman	comm center deposit refund	15.00
Karen Belt	comm center deposit refund	40.00

Bree Collison	utility deposit refund	255.40
Leeandra Anderson	comm center deposit refund	200.00
Nicole Bruns	comm center deposit refund	20.00
Tracy Allman	util deposit refund	370.82
Robann Clark	util deposit refund	217.41
Bridget/Robert Morris	util deposit refund	118.63
Colton Henschen	util deposit refund	18.42
Bryana Beneda	comm center deposit refund	20.00
Carla Bentley	comm center deposit refund	60.00
Adam/Peggy Davis	comm center deposit refund	60.00
Kelly Seward	comm center deposit refund	100.00
Evangelical Church	NIPCO rebate	2,500.00
Russ McCall	comm center deposit refund	100.00
Glen Coble	utility deposit refund	35.76
Total Expenses:		640,523.08
Total Revenues:		634,672.08

David Peterson, JEO Consulting, gave an update on the 2019 Electric underground project. The first phase of the project is approximately 86.5% done. Move by Weber second by Christensen to approve pay estimate #5 to Beckstrom Construction in the sum of \$21,797.50 on 2019 Electric underground project. Ayes: Unanimous. Nays: None. Motion carried.

Brandon VanderMey with Viking Industrial Painting was present to discuss the painting of the water tower. Rendition of the tower in red, white and blue was provided to council for review. Colors and Onawa in script as shown would add approximately \$10,000.00 to the cost. Councilperson Skarin inquired as to whether or not stars could be added as well. Councilperson Weber expressed an interest in green and white. Move by Weber second by Collison to paint the water tower green and white. Nays: Christensen, Skarin. At this point Weber withdrew his motion without any further vote. After further discussion, Mr. VanderMey will provide a rendition of the green and white for the council's review. He will also have a more definite price as to how much the addition of stars to a red, white and blue water tower would be. This will be put back on the 4/27/21 regular city council meeting for consideration. Matter tabled.

Several members of the Community Players group were present to discuss assistance with the 21-22 ICAP insurance premium and the sustainability of the group. Due to the Covid pandemic, they have not been able to have any plays to raise money to cover their monthly expenses. Building also requires some repairs they cannot afford to fix, therefore, they want to give up the lease to the building. Upon further discussion, the city will determine what needs to be fixed and obtain a cost estimate. Move by Christensen second by Skarin to reimburse the Community Players for their 4/10/21 City utility bill. Ayes: Unanimous. Nays: None. Motion carried. Further discussion will be continued at the next city council meeting.

Water Revenue Capital Loan Note – interest reset. Move by Skarin second by Warner to approve Mayor's signature on Engagement Agreement with bonding attorneys, Ahlers & Cooney, P.C. Ayes: Unanimous. Nays: None. Motion carried. Move by Christensen second by Skarin to approve Resolution No. 2021.11 entitled "Resolution Approving and Authorizing an Amendment to Loan

and Disbursement Agreement by and Between the City of Onawa and the Iowa Finance Authority, and Authorizing and Providing for the Reissuance of the Outstanding Principal Amount of the \$1,754,000 Water Revenue Capital Loan Note, Series 2011". Ayes: Unanimous. Nays: None. Motion carried. The Iowa Finance Authority notified the city they were reducing the interest rate on the debt issued in 2011 for the water treatment plant improvements from 3% to 1.75% with a savings in interest in the sum of \$65,162.50.

Discussion on re-advertising for full time certified Police Officer. Move by Collison second by Weber to offer certified police officer \$5,000.00 signing bonus payable immediately and an additional \$5,000.00 after 1 year of employment. Ayes: Weber, Collison. Nays: Blatchford, Christensen, Skarin, Warner. Motion failed. Move by Christensen second by Warner to re-advertise for a full-time certified officer with a \$5,000.00 signing bonus and they must stay employed with the City of Onawa for 12 months. Ayes: Weber, Christensen, Collison, Warner. Nays: Blatchford, Skarin. Motion carried.

Move by Weber second by Christensen to approve Resolution No. 2021.12 entitled "A Resolution Fixing Salaries, Wages, and Benefits for Non-Exempt City Employees July 1, 2021, through June 30, 2022, as Amended". Ayes: Unanimous. Nays: None. Motion carried. Police Department non-exempt employees were awarded an \$0.80 an hour increase effective 7/1/21 through 6/30/22; Public Works non-exempt employees were awarded a \$0.75 an hour increase effective 7/1/21 through 6/30/22.

Move by Christensen second by Blatchford to approve Resolution No. 2021.13 entitled "Resolution Establishing a Housing Steering Committee to Support the Rural Housing Readiness Assessment Initiative". Ayes: Unanimous. Nays: None. Motion carried.

Move by Weber second by Blatchford to approve Resolution No. 2021.14 entitled "Resolution Extending Families First Coronavirus Response Act (FFCRA) Leave Provisions". Ayes: Unanimous. Nays: None. Motion carried. This extends leave to 9/30/2021.

Move by Warner second by Blatchford to approve Resolution No. 2021.15 entitled "Transfer Resolution". Ayes: Unanimous. Nays: None. Motion carried. This is the second ½ allocation & equipment transfer per '20-'21 budget.

Move by Weber second by Warner to approve change order in the sum of \$2,006.24 from Reading Equipment for PTO flange on bed of cemetery dump truck. Ayes: Collison, Warner, Weber, Christensen, Skarin. Nays: Blatchford. Motion carried.

Move by Warner second by Weber to approve change in building permit form. Ayes: Unanimous. Nays: None. Motion carried. This change is for demolition only. Owner of property where demo will take place must have electric, gas and water/sewer representative sign off that services have been disconnected for electric and gas; capped for water/sewer before permit will be issued.

Move by Weber second by Christensen to approve purchase of snow plow from I State Truck Center in the sum of \$66,750.00, after July 1, 2021, with \$2,500.00 to be paid now. Ayes: Blatchford, Weber,

Christensen, Collison, Warner. Nays: Skarin. Motion carried. This is for a 2009 Sterling snow plow and the price includes a new \$9,000.00 blade.

Brett Ewing, Code Enforcement Officer, requested consideration by the council to give him authority to represent the City of Onawa in Court on nuisance abatement issues with assistance by city attorney as needed. Move by Weber second by Warner to allow Code Enforcement Officer to represent the City in Court on nuisance abatement issues. Ayes: Unanimous. Nays: None. Motion carried. Code Enforcement Officer Ewing will modify the current ticket to cover this.

Discussion on encroachment easement and potential lease of portion of city property located adjacent to 1020 12<sup>th</sup> Street. After much discussion, city attorney recommended a short-term lease with the property owner; vacate part of the alley to satisfy 37.5" deficit selling it to the adjacent property owner; and retain easement for utilities. Move by Weber second by Collison to approve a short-term, 90-day lease with adjacent property owner. Ayes: Collison, Warner, Blatchford, Weber. Nays: Skarin, Christensen. Motion carried.

Move by Weber second by Blatchford to affirm Board of Adjustments recommendation of granting special exception at 1020 12<sup>th</sup> Street on the north and west property lines. Ayes: Collison, Warner, Blatchford, Weber. Nays: Skarin, Christensen. Motion carried.

Move by Weber second by Warner to affirm Board of Adjustments recommendation of granting special exception at 900 Cameo Street. Ayes: Collison, Warner, Blatchford, Weber, Skarin. Nays: Christensen. Motion carried. This will allow the rebuilding of the residential dwelling at 900 Cameo Street in the event of a casualty with a 30-year sunset on the special exception. The special exception would stay with the dwelling in the event of ownership transfer during the 30-year period.

Move by Warner second by Weber to go into closed session in accordance with Iowa Code Section 21.5(1)g – law enforcement matters. Ayes: Unanimous. Nays: None. Motion carried.

No action taken.

Move by Blatchford second by Collison to adjourn at 9:36 p.m. Ayes: Unanimous. Nays: None. Motion carried.

/s/Lonnie L. Campbell, Mayor

ATTEST:/s/Elaine D. Miller, City Clerk